

# HR-STAFFING ALTERNATIVE TEAM COURSE OFFERINGS

Ann Kuiper, Training Specialist, 5-2430  
Susan Simonsic, Training Assistant, 5-3074  
Fax: 5-5540

This form may be copied and used to enroll in any course offered by SAT

## Los Alamos

Los Alamos National Laboratory  
Los Alamos, New Mexico 87545

### APPLICATION FOR ENROLLMENT

Route to Registrar, HR-5\SAT MS P219

Procedures for continuing education class enrollment: Complete this application **ONLY FOR THOSE CLASSES SPONSORED BY SAT**. Obtain appropriate approval signatures as specified in AM 401. Return completed form to Registrar, SAT, MS P219. Enrollment questions should be referred to the registrar 5-3074.

Course Title	Course Date	Time
--------------	-------------	------

Every attempt will be made to enroll you in the class you have requested. Enrollment information is sent approximately two weeks before the course begins. Please come to class **ONLY** if you have been notified by SAT that you are enrolled.

Z Number		Employee Name				Laboratory Employee ! Yes                  ! No	
E-mail Address			Phone			Fax	
Group	Mail Stop	Phone Number	Cost Code	Pro. Code	Cost Acct.	Work Package	Course Fee \$
Employee (Signature)				Supervisor (Signature)			

Visit our Home Page for a complete list of classes. Click on Human Resources Division, Staffing Alternatives, Training *Don't forget to bookmark us!*